

21 Barton Road  
Hornchurch, Essex, RM12 4AA  
info@childcarepwc.co.uk  
www.childcare-pwc.co.uk

Designated Safeguarding

- Mrs Beverley Nicholls – Director / Lead DSL
- Mr Andrew Nicholls – Director / Deputy DSL
- Teresa - Senior Manager (DSL)
- Sarah- Manager (DSL)
- Belinda (DSL) and Drenica (DSL)

**Save The Number!**

If your child/ren are unwell **OR** will not be attending Nursery. **Please** call the Office on:

**01708 706959**

You may use this number for any other queries you have.

**Bev: 07752 546910**  
**Andy: 07763 412496**



# September-October 2022

On behalf of all the staff at Parklanes Wykeham Childcare Ltd, we would all like to welcome you back after the summer break. For any new parents unsure, we have an open door policy and are ready to answer any questions that you may be unsure on. A big "Thank you" to all, parents & carers for your continued support. We look forward to continued working partnership with you and your children throughout their sessions with us.

**This will be a 7 week term**

Returning on **Monday 5th September 2022 from 8.00am depending on your agreed hours.**  
& finishing on **Friday 21st October 2022** for the Half term break.

Reminders

- Morning Session starts at 8.45am too 11.45am. (3 Hours)**
- Afternoon Session starts at 11.45am too 2.45pm (3 hours)**
- FULL Day-care Session: 8.45am - 2.45pm (6 Hours)**
- All Day Session: 8.00am - 6.00pm (10 Hours)**
- Late Collection Fee**  
There will now be a fee for late collections. You will be issued with a late charge of **£5.00** for every **15 minutes** late.  
**Please Note:**  
The Fees letter will have to be brought in and signed by a Manager, when fees are paid in order to obtain a receipt.  
**Please** ensure all BACS payments include your Childs name as a reference. All fees are to be paid in full by the end of the second week, the **latest date being Friday 30th September 2022.**

## Covid-19 Procedures (Monitoring)

Parklanes Wykeham Childcare are continuing to work closely and monitoring with current Government Guidelines and local authority policies and procedures regarding childcare services we provide. At present parents will still not be allowed within the setting. A member of staff will meet & greet you and your child/ren & sign in/out your child within the setting.


Please use the provided intercom outside the school gate for access.

We understand that this is a challenging time for all of us and very much appreciate the payments that are still coming through. We are a family business and prompt payment is very helpful with cash flow during this period.

**Could Parents/Carers please keep Monitor to Social Distancing Rules**

If you have any questions please **email info@childcarepwc.co.uk or contact Andy/Bev.**

Please read Government guidelines and lets work together  
Thank you for your co-operation and please stay safe!



**PWC offer 30 hours free childcare. To apply for 30 hours free childcare, you will need to...**

Visit the registration page on Gov.UK website and complete the registration process. If you are eligible, you'll receive a code. Take your code to your childcare provider. Parents need to re-validate there 30hr code each term, please ensure that you do this, if your child's code is **NOT** confirmed & re-validated by the parent/carer by the cut-off date, the short fall of fee's will be the responsibility of the parent/carer. Please inform PWC if your circumstances change in anyway. Thank you!

This Term's Topic this term is  
"Five Senses Celebrations"

Week 1 - All about me- Settling in, Learning rules.

Week 2 - All About me- Family photos.

Week 3 - My face plate.

Week 4 - Taste.

Week 5 - Touch / Hear.

Week 6 - Smell / See.

Week 7 - Celebration- Dwali Hands.

Breaking Up on: Friday 21st October 2022

Returning on: Monday 30th October 2022

Staff Training- September 2022

- Safeguarding updates.
- New EYFS framework.
- Health- Tooth Fairy accreditation.

Please ensure that you bring your child's **Two-Way Book**, back in the setting, so your child's key-worker can communicate with you. As stated it's a Two-Way Communication Book, so can you please give us feed-back if your Key-worker has written something. Thank-You.

## PARKING....

Please remember that London Havering of Borough have a **PSPO** in place between the hours of

**8.00am - 9.30am & 2.30pm - 4.00pm**

around our childcare setting, and nearby roads.

Please be courteous to those who live nearby when parking. Fines could be enforced if parked illegally or within unauthorised zones.



### Parent/Carer Questionnaires

Please visit our website and take some time to complete our questionnaire and tell us about your experiences, let us know how we are doing and how we can improve on the services we provide!!

Feedback is essential.

Can you let us know if you have changed your:

- Home Phone Number
- Mobile phone number
- Or your have changed your address



Like us on our Facebook Page:

' PWC Ladybirds Butterfly Grasshoppers Caterpillars @parklaneswykehamdaycare'



## IMPORTANT!

### Opening and Closing Procedures -

All children are  
**dropped off by Parents  
at the Main entrance at  
8.45am and 11.45am**  
Children to be collected by parent's  
**at the main entrance at  
11.45am and 2.45pm**

Due to safeguarding reasons, the only times we can open the front door for the collection of children are:

**8.45am, 11.45am and 2.45pm**

We **cannot** accommodate collection for appointments mid -sessions as this disrupts the learning of the

## Early Years Pupil Premium

Sign up with your setting to get extra funding to support your child's learning

Early years Pupil Premium is additional funding for early years pre-school settings to improve the education they provide for disadvantaged 3-4-year olds including, but not restricted to, those adopted from care. The funding goes directly to registered early years providers that offer children the **free-early education entitlement**. This extra funding will be spent to close the gap in attainment with training and resources to suit the requirements of the setting.

## Lunch & Snack

Can you please ensure that your child's lunch box and snack are healthy and nutritious **LUNCH BOXES!**

Please put your child's name clearly on their lunch box & water bottle and ensure the lunch box is plastic and not a material one so we can sanitise.

### Snack (Heathy eating!)

Please supply a small snack and ensure that their snack is separate from their lunch box and has their name is clearly marked on it.

i.e. Piece or fruit & crackers.

**NO COLD CHICKEN NUGGETS, CHIPS, BURGERS OR EGGS.**



Milk and water will be supplied by PWC

**Please Do Not include treats like:-**

sweets, nuts, fizzy drinks,

chocolate, peanut, or fruit strings in your child's packed lunch - this includes:



**PEANUT BUTTER OR NUTELLA**